



WE'RE HIRING

WAREHOUSE TEAMLEADER

Flanagan Flooring Ltd. are immediately seeking temporary skilled warehouse operatives to join our busy warehouse team at our Head Office in Saintfield, Co Down (20 minutes' drive south of Belfast).

With almost 40 years of continuous growth and at over 130 employees, Flanagan Flooring is a major supplier of flooring products within Northern Ireland, the Republic of Ireland & Scotland. Delivering to the flooring retail and commercial trade, we pride ourselves in being a market leader and exceeding our customers' needs.

RESPONSIBILITIES AND DUTIES

The successful individual will be responsible for the following:

JOB PURPOSE:

To ensure that all Warehouse Operational requirements are carried out as planned each day and completed to the highest standards.

Day to day responsibilities:

- Process the receipt of stock materials in an accurate and efficient manner.
- Pick and process all customer related order requirements as per daily volumes.
- Ensure all stock is moved to and from the relevant locations in a safe and efficient manner.
- Ensure all related stock is accurately scanned into relevant locations.
- Provide clear and accurate instructions to the associated team.
- Ensure all stock within your designated area is accurately maintained.
- Identify and or provide assistance with any customer order or stock accuracy queries.
- Maintain an accurate rotation of stock within your designated area.
- Ensure all MHE equipment is checked prior to use and maintenance is completed when required.
- Daily review to ensure your team are wearing PPE and using all equipment in a safe manner.
- Ensure sufficient consumables are available to complete work.
- Maintain housekeeping and cleanliness of your designated areas.
- Manage all Maintenance costs in line with budgets set by Operations Management.
- Review all Health and safety and refresher training with team.
- Effectively communicate with your team to motivate and encourage performance.
- Create and develop a team ethos which drives operational improvements and efficiencies.
- Implement team meetings to review performance achievements, issues, and business directives.
- Ensure your team are complying with Social distancing measures consistently.

Benefits

- Onsite parking
- Company Pension Scheme
- On Going development
- Competitive salary
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Please apply by sending your CV to recruitment@flanagan-flooring.com